



Schedule E: Onsite Sewage Disposal Systems

Approvals Fee Schedule
(Effective January 1, 2024)

Sewage System New Construction/Replacement	Fee
Class 4 (Leaching Bed System) & Class 5 (Holding Tank)	
Residential	\$930
Class 4 Required Maintenance Contract Registration	\$150
Residential QUINN FARM (includes labour for sampling)	\$1,210
Commercial or Other Occupancies	\$1,340
Class 2 & 3 Systems	\$450
Class 4 Septic Tank Only	\$430
Inspections (subgrade, partial install, squirt height)	\$215
Revisions To Existing Permit	
Major Example: different type of system, different location > 10 metres	50% of Fee
Minor Example: Change Design Flow, Type of Treatment Unit	\$215
Administrative Example: Change of Documentation Only	\$135
Alteration To Existing Sewage System	
Major Example: Addition of Treatment Unit, Mantle	\$430
Minor Example: Level Header, Filter & Riser	\$215
Renovation/Change of Use Permits	
Renovation/Change of Use (OBC Part 10 & 11)	\$330
Renovation/Change of Use (OBC Part 10 & 11) with Part 8 Application	\$170
Miscellaneous	
File Search for septic records	\$170
Renewals & Cancellations *	
Renewal & Review Fee (maximum 1 year extension)	\$215
Cancellation within 12 months of issuance (refund)	50% of Fee
Permit to Demolish	
Permit to demolish/decommission a septic system	\$170
Planning – Septic (Outside City of Ottawa)	
Planning Comment (per lot for Subdivision Plan Review - Maximum fee of \$5000)	\$230
Consent Application	\$340
Additional Consent Applications (same retained parcel)	\$155
Minor Variances and Zoning By-Law Amendments	\$340
* NOTE 1: If construction begins before a permit is issued a 50 percent (%) Surcharge applies to all permits.	
* NOTE 2: A permit is valid for 12 months from the original date of issuance noted in permit. <i>If lapsed, it may be renewed only once for a period of 12 months from the original date of expiry.</i>	