

	 Ottawa Septic System Office Bureau des systèmes septiques d'Ottawa	2019 Approved Fees	2019 Approved Cash Discount
<u>Sewage System New Construction Replacement</u>	Class 4 (Leaching Bed System) & Class 5 (Holding Tank) Residential	\$840.00	\$815.00
	Residential QUINN FARM (includes labour for sampling)	\$1,100.00	\$1,060.00
	Commercial or Other Occupancies	\$990.00	\$955.00
	Class 2 & 3 Systems	\$410.00	\$395.00
	Class 4 Septic Tank Only	\$350.00	\$340.00
	Inspections (subgrade, partial install, squirt height)	\$180.00	\$175.00
<u>Revisions To Existing Permit</u>	Major Example: different type of system, different location > 10 metres	50% of Fee	50% of Fee
	Minor Example: Change Design Flow, Type of Treatment Unit	\$180.00	\$175.00
	Administrative Example: Change of Documentation Only	\$120.00	\$115.00
<u>Alteration To Existing System</u>	Major Example: Addition of Treatment Unit, Mantle	\$350.00	\$340.00
	Minor Example: Level Header, Filter & Riser	\$180.00	\$175.00
<u>Renovation Change of Use Permits</u>	Renovation/Change of Use (OBC Part 10 & 11)	\$290.00	\$280.00
	Renovation/Change of Use (OBC Part 10 & 11) with Part 8 Application	\$150.00	\$145.00
<u>Miscellaneous</u>	File Search for septic records	\$150.00	\$145.00
	Property Clearance	\$150.00	\$145.00
	Lawyer's Letters	\$150.00	\$145.00
<u>Renewals & Cancellations *</u>	Renewal & Review Fee	\$150.00	\$145.00
	Cancellation within 12 months of issuance (refund)	50% of Fee	50% of Fee
<u>Permit to Demolish</u>	Permit to demolish/decommission a septic system	\$150.00	\$145.00
<u>Clerical Surcharges</u>	Operation & Maintenance Document Management Fee (Section 8.9. OBC)	\$11.00	\$10/year
	Photocopy	\$22.00	\$20.00
	* NOTE: A permit is valid for 12 months from the original date of issuance noted in permit. If lapsed, it may be renewed only once for a period of 12 months from the original date of expiry. Approved by RCVA Board on 28-February-2019		

Effective Date:

1 April 2019

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NOTE: Construction begins before a permit is issued. The Permit Fee will be calculated with a 50 per cent surcharge of the fees calculated for a regular Permit to Construct, Demolish or Change of Use up to a maximum of \$10,000.